



Welcome Week!

All children who enroll at HLC will follow our welcome week schedule.

In order to ensure that germs are reduced in our facilities, **ALL** families must remain in the front lobby to pick up and drop off their child (unless otherwise instructed by HLC personnel)

Welcome Week Schedule

Learning Center Door Code: 1 9 2 6*

Day 1: Family and child attend for 1 hour. Families stay in the lobby during this time to converse with your child's teacher(s) and drop off any information to the Director.

-Start time is based on your child's classroom schedule.

-Usually from 9:30-10:30am.

Day 2: Child attends for 2 hours. Families may drop off between 9:30 and 10am.

Day 3: Child attends for a half day. Please send in a packed lunch. Families pick-up at 12:45pm.

Day 4: Child attends for either a half day or a full day depending on the child's needs (without their family member). If the child stays for a nap, please send in fitted sheets and a blanket.

Day 5: Child attends for a full day at the Learning Center!

The following week, the child will begin their usual schedule!

I understand the Welcome Week procedure and the guidelines in order for my child to enroll at HLC.

Child Name: _____ Classroom: _____

Family Name: _____ Family Signature: _____

Date: _____