



08/12/2023

Attention all HLC Parents,

Maryland State Department of Education implements a State regulation for all children in regulated care and early childhood educational programs to administer a developmental checklist screening tool. Heritage Learning Center will implement the Ages and Stages Questionnaire. Your child's classroom teacher as well as parents will complete the tool. All children up to kindergarten entry attending regulated care and early childhood educational programs will need to have a developmental screening conducted. Developmental screening is used to celebrate a child's achievement as well as refer them for support and services when there is an area of concern. Developmental screenings, along with regular physical exams, hearing tests and vision tests, are important ways to monitor a child's growth and development. A child's development can be measured by how a child learns, speaks, moves, behaves and relates. Skills such as smiling, waving, and talking are developmental milestones. Results from developmental screenings indicate which children would benefit from a full evaluation and assessment. Children who receive early intervention services generally do better in the long term than those identified later. Upon completion of the screening, we will meet in a parent teacher conference with you to discuss the findings and whether a referral to another agency for further evaluation is necessary.

Children aged birth-36 months will be required to have two screenings per year. Children ages 37 months-kindergarten entry will be required to have two screenings per year. Parents should consider this process as part of required documentation in order for the child to attend our or any other licensed child care program in the State. The screening tool our program will use is called Ages and Stages Questionnaire 3. Our screening process will begin September 2022. Parents will be responsible for completing a portion of the screening tool at home and return to their child's classroom teacher. Parents' screening tools will be distributed in September and must be returned to their child's teachers by one week after date received. All classroom screenings will be completed throughout that day.



| <b><u>Assessment</u></b>         | <b><u>When/how often</u></b>               | <b><u>How</u></b>  | <b><u>Who</u></b>       |
|----------------------------------|--|--|-------------------------|
| Portfolio used in PT Conferences | Two times Nov/April                        | Adding the support document of activities that the children do in the different child development domain     | Teachers and parents    |
| Frog street checklist            | Two times per year or more by child needed | During activities time   | By teacher              |
| ASQ                              | Two screenings per year                    | Teachers and families select the questionnaire based off the age we completed and score then compare results | By teachers and parents |
| Progress Report                  | Twice per year                             | By child age and development.  | By teacher              |
| Anecdotes                        | Monthly                                    | By teacher observation   | By teacher              |

The assessment tools above and the ongoing assessments complement each other to inform children's development and learning style. The anecdotal notes, observations, and checklists are used to inform the portfolio and the progress reports which are collaborated with the families in parent teacher conferences along with the ASQ.

I acknowledge that it is my responsibility to read the information provided.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Child's Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

A copy of it will be kept in your child's file.